



*"Our vision is to create a positive, healthy, life enhancing sporting experience"*



**PEAK TRAMPOLINE**  
**MEMBERS PROTECTION POLICY**

**VERSION 1**

***2015***

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## PEAK MEMBER PROTECTION POLICY

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### 1. INTRODUCTION

Peak Trampoline Inc is a not for profit, community based organisation with a desire to involve people in a sport that caters for all ages, body types, abilities and personalities. Trampoline is about fitness (of both the body and the mind) but, best of all, it is about fun!

Trampoline is an exciting sport which requires core stability, spacial awareness, physical strength and mental alertness. It is also known to improve co-ordination and cognition. Trampolining is self confidence in the air! All of which can be taught at Peak Trampoline in a safe and controlled environment!!

Peak Trampoline is an exciting club with state of the art equipment (Federation of International Gymnastics approved) and we engage and develop highly qualified and accredited professional coaches.

#### 1.1. Our Vision

Peaks vision is to create a positive, healthy, life enhancing sporting experience

#### 1.2. Our Mission

The purpose of Peak Trampoline will be to create an opportunity to provide an alternative approach to fitness for all age groups and abilities. Peak Trampoline through its dynamic team will provide opportunities for gymnasts to participate at a recreational, developmental and elite level. We will promote an ethos of inclusion providing a facility which will cater for those with or without disability.

### 2. PURPOSE OF OUR POLICY

The main objective of our Member Protection Policy (policy) is to maintain responsible behaviour and the making of informed decisions by participants in this club. It outlines our commitment to a person's right to be treated with respect and dignity, and to be safe and protected from abuse. Our policy informs everyone involved in our club of his or her legal and ethical rights and responsibilities and the standards of behaviour that are required. It also covers the care and protection of children participating in our club's activities.

### 3. WHO OUR POLICY APPLIES TO

Our policy applies to everyone involved in the club including committee members, administrators, coaches, officials (judges), athletes, parents and spectators.

### 4. EXTENT OF OUR POLICY

Our policy covers unfair decisions (e.g. competition selection) and actions, breaches of our code of behaviour and behaviour that occurs at practice, at social events organised or sanctioned by the club (or our sport), and on away and overnight trips. It also covers private behaviour where that behaviour brings our club or sport into disrepute or there is suspicion of harm towards a child or young person.

## 5. CLUB RESPONSIBILITIES

We will:

- Implement and comply with our policy;
- Promote our policy to everyone involved in our club;
- Promote and model appropriate standards of behaviour at all times;
- Respond to breaches or complaints made under our policy promptly, fairly, and confidentially;
- Review this policy every 12-18 months; and
- Seek advice from and refer serious issues to Gymnastics WA, Gymnastics Australia.

Serious issues include unlawful behaviour that involves or could lead to significant harm and includes criminal behaviour (e.g. physical assault, sexual assault, child abuse) and any other issues that our state or national body request to be referred to them.

## 6. INDIVIDUAL RESPONSIBILITIES

Everyone associated with our club must:

- Comply with the standards of behaviour outlined in our policy;
- Always place the safety and welfare of children above other considerations;
- Be responsible and accountable for their behaviour;
- Follow the guidelines outlined in this policy if they wish to make a complaint or report a concern about possible child abuse, discrimination, harassment or other inappropriate behaviour.

## 7. PROTECTION OF CHILDREN

### 7.1. Child Protection

Peak Trampoline is committed to the safety and wellbeing of all children and young people. We support the rights of the child and will act without hesitation to ensure a child safe environment is maintained at all times. We also support the rights and wellbeing of our staff and volunteers and encourage their active participation in building and maintaining a secure environment for all participants.

Peak Trampoline aims to take measures to protect the safety and welfare of children participating in our sport by:

#### 1.1.1. Identifying and Analysing Risk of Harm

#### 1.1.2. Developing Codes of Conduct for Adults and Children

The code(s) of conduct set out professional boundaries for both ethical behaviour and unacceptable behaviour.

#### 1.1.3. Choosing Suitable Employees and Volunteers

#### 1.1.4. Supporting, Training, Supervising and Enhancing Performance

#### 1.1.5. Empowering and Promoting the Participation of Children In Decision-Making And Service Development

#### 1.1.6. Reporting and Responding Appropriately To Suspected Abuse and Neglect

### 1.2. Supervision

Members under the age of 18 must be supervised at all times by a responsible adult. Our club will provide a level of supervision adequate and relative to the members' age, maturity,



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capabilities, level of experience, nature of activity and nature of venue. If a member finds a member under the age of 18 is unsupervised, they should assume responsibility for the member's safety until the parent/guardian or supervisor can be found.

Parents must turn up on time to collect their child for reasons of courtesy and safety. If it appears a member will be left alone at the end of a training session with just one child, they will ask another member to stay until the child is collected.

### 1.3. Transportation

Parents/guardians are responsible for transporting their children to and from club activities (e.g. practice and competition). Where our club makes arrangements for the transportation of children (e.g. for away or overnight trips), we will conduct a risk assessment that includes ensuring vehicles are adequately insured, the driver has a current and appropriate licence for the vehicle being used and appropriate safety measures are available (e.g. fitted working seatbelts)

### 1.4. Taking Images of Children

Images of children can be used inappropriately or illegally. The club requires that members, obtain permission from a child's parent/guardian before taking an image of a child that is not their own and ensure that the parent knows the way the image will be used. We also require the privacy of others to be respected and disallow the use of camera phones, videos and cameras inside changing areas, showers and toilets.

## 8. ANTI-HARASSMENT, DISCRIMINATION AND BULLYING

Our club opposes all forms of harassment, discrimination and bullying. Some forms of harassment, discrimination and bullying are against the law and are based on particular characteristics such as age, disability, gender, sexual orientation, pregnancy, political or religious beliefs, race, and marital status.

Our club takes all claims of harassment, discrimination, bullying and cyber bullying seriously. We encourage anyone who believes they have been harassed, discriminated against or bullied to raise the issue with the club (see Responding to Complaints).

## 9. DIVERSITY OF MEMBERS

Peak Trampoline is welcoming and we will seek to include members from all areas of our community.

### 9.1. People with a disability

Peak Trampoline is an inclusive club, we include people with disability in both our recreational and schools program. We will make reasonable adaptations (e.g. modifications to equipment and rules) to enable participation for all abilities and disabilities.

### 9.2. People from diverse cultures

Peak Trampoline support and respect people from diverse cultures and religions to participate in our club and where possible will accommodate requests for flexibility (e.g. modifications to uniforms).

### 9.3. Sexual & Gender Identity

All people, regardless of their sexuality, are welcome at our club. We strive to provide a safe environment for participation and will take action over any homophobic behaviour.

## 10. RESPONDING TO COMPLAINTS

### 10.1. Complaints

Our club takes all complaints about behaviour seriously. Our club will handle complaints based on the principles of procedural fairness (natural justice), that is:

Serious complaints may be escalated to our *state or national body Gymnastics WA, Gymnastics Australia*.

If the complaint relates to suspected child abuse, sexual assault or other criminal activity, then our club will need to report the behaviour to the police and/or relevant government authority.

### 10.2. Complaint Handling Process

When a complaint is received by our club, the person receiving the complaint ( Member Protection Information Officer) will:

- Listen carefully and ask questions to understand the nature and extent of the problem;
- Ask what the complainant would like to happen;
- Explain the different options available to help resolve the problem;
- Take notes; and
- Maintain confidentiality but not necessarily anonymity.

Once the complainant decides on their preferred option for resolution, the club will assist, where appropriate and necessary, with the resolution process.

In situations where a complaint is referred to Gymnastics WA and an investigation is conducted, the club will:

- Co-operate fully;
- Ensure the complainant and respondent are not victimised;
- Where applicable, ensure the complainant is not placed in an unsupervised situation with the respondent(s); and
- Act on Gymnastics WA’s recommendations.

At any stage of the process, a person can seek advice from or lodge a complaint with an anti-discrimination commission or other external agency.

### 10.3. Disciplinary Measures

Our club will take disciplinary action against anyone found to have breached our policy or made false and malicious allegations.

### 10.4. Appeals

The complainant or respondent can lodge one appeal against decisions of or disciplinary measures imposed by our club to Gymnastics WA, Gymnastics Australia. Appeals must be based on either a denial of natural justice, because of unjust or unreasonable disciplinary measure(s) being imposed, or on the grounds that the decision was not supported by the information/evidence presented and available to the decision maker/club.